

**PROVISION OF MEDICAL INSURANCE SERVICES FOR UVTAB STAFF AND DEPENDANTS
– UVTAB/NCONS/26-27/00014**

1. The Uganda Vocational and Technical Assessment Board (UVTAB) has allocated funds to be used for Provision of Medical Insurance Services.
2. The Entity invites sealed bids from eligible bidders for the provision of the non-consultancy services.
3. Bidding shall be conducted in accordance with the procedures contained in the Public Procurement and Disposal of Public Assets Act, Cap 205 and the Regulations made under the Act and is reserved for Local Providers.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) **from 9:00am to 4:00pm.**
5. The bidding documents may be purchased by interested bidders on the submission of a written application to the address below at 8(b) and upon payment of a non-refundable fee of **Ugx.100,000 (One Hundred Thousand Shillings) plus bank charges of Ugx. 2,850/=**. The method of payment will be **Direct Deposit to UVTAB Bank Account Number 9030026294419 Stanbic Bank** in the names of **UVTAB General Collections.**
6. Bids must be delivered to the address below at 8(c) at or before **11:00am on Friday 25th September 2026.** All bids must be accompanied by a Bid Security of **Ugx. 10,600,000/=**. Bid Securities must be valid until **10th February 2027.** Electronic bidding will not be permitted. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) **at 11:30am, on Friday 25th September 2026.**
7. There shall not be a pre – bid meeting.
8. Bidders should note the following:
 - a. Documents may be inspected at: **UVTAB PDU**
 - b. Documents will be issued from: **UVTAB PDU**
 - c. Bids must be delivered to: **UVTAB PDU**
 - d. Address of bid opening: **UVTAB PDU**
9. The planned procurement schedule (subject to changes) is as follows:

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Activity	Date
(a) Issue of invitation to bid.	3rd September 2026
(b) Pre-bid meeting/Site visits where applicable.	N/A
(c) Bid closing date	25th September 2026
(d) Bid opening date.	25th September 2026
(e) Evaluation process.	<i>(Within 10 working days from bid closing date)</i>
(f) Display and communication of best evaluated bidder notice	<i>(Within 5 working days from Contracts Committee award)</i>
(g) Contract Signature.	<i>(After expiry of at least 10 working days from display of the best evaluated bidder notice and where applicable Attorney General's approval).</i>

EXECUTIVE SECRETARY