UGANDA VOCATIONAL AND TECHNICAL ASSESSMENT BOARD (UVTAB)
ISO 9001:2015 Plot 891, Kigobe Road, Kampala @UVTABOfficial
General line: +(256) 392-002468 Office of the Executive Secretary: 0392-002467

NOTICE UNDER OPEN BIDDING

6th July, 2025

Dear Sir/Madam,

Invitation to bid for Consultancy services *for the Supervision of the Proposed UVTAB Assessment Warehouse* in Namanve.

Ref No: UVTAB/SRVS/25-26/00134

1. The ***UGANDA VOCATIONAL & TECHNICAL ASSESSMENT BOARD (UVTAB)*** has allocated/received funds *from the Government of Uganda* to be used for Consultancy services for the Supervision of the Proposed UVTAB Assessment Warehouse in Namanve.
2. The Entity invites sealed proposals from eligible bidders/consultants for the provision of the above services.
3. Bidding shall be conducted in accordance with the procedures contained in the Public Procurement and Disposal of Public Assets Act, Cap 205 and the Regulations made under the Act and is open to all bidders/consultants.
4. Interested eligible bidders/consultants may obtain further information and inspect the proposal documents at the address given below at 8 (a) from *8am to 5pm.*
5. The bidding document may be purchased by interested bidders/consultants from the address at 8

   Earlier stated and upon payment of a non-refundable fee of ***Ugx. 500,000/= (Uganda Shillings Five hundred thousand) plus bank charges of Ugx. 2,850/=.*** *The method of payment will be to UVTAB Accounts – Details to be provided by the Head Procurement and Disposal Unit.*
6. Proposals must be delivered to the address below at 8 (c) at or before ***10:00am and 27th July, 2026.*** A Proposal Securing Declaration shall be valid until ***27th November, 2026.*** Electronic Bidding ***will not*** be permitted. Late proposals shall be rejected. Proposals will be opened in the presence of the consultants' representatives who choose to attend at the address below at 8 (d) at ***10:30am and 27th July, 2026.***
7. There *shall* be a pre – proposal meeting/site visit at ***Uganda Vocational & Technical Assessment Board (UVTAB) on*** **Plot 891, Kigobe Road, Kyambogo,** ***at 10:00am on 10th July, 2026.*** on the dates indicated in the proposed schedule in this notice.
8. Bidders/consultants should note the following
   a. Documents may be inspected at: ***UVTAB, Procurement Disposal Unit, Plot 891, Kigobe Road Kampala, +256 414 289786***
   b. Documents will be issued from: ***UVTAB, Procurement Disposal Unit, Plot 891, Kigobe Road Kampala, +256 414 289786***
   c. Bids must be delivered to: ***UVTAB, Procurement Disposal Unit, Plot 891, Kigobe Road Kampala, +256 414 289786***
   d. Address of bid opening: ***UVTAB, Procurement Disposal Unit, Plot 891, Kigobe Road Kampala, +256 414 289786***

9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid/proposal notice	*6th July 2026*
b. Pre-proposal meeting/Site visit	*10th July 2026*
c. Proposal closing date	*27th July 2026*
d. Evaluation of technical proposals	*Within 20 working days from the date of the opening of the technical proposals for technical evaluation.*
e. Proposal opening date for the financial proposal	*To be Confirmed.*
f. Evaluation of financial proposals	*Within 3 days from opening of financial proposals for financial evaluation in the case of two stage.*
g. Display and communication of best evaluated bidder/consultant notice	*Within 5 working days from Contracts Committee approval of evaluation report*
h. Contract Signature	*After expiry of at least 10 working days from display of the best evaluated bidder/consultant notice and Attorney General's approval*

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Oyesigye Onesmus (CPA)

EXECUTIVE SECRETARY